**FILLMORE CENTRAL SCHOOL DISTRICT**

**PO Box 177, 104 West Main St.**

**Fillmore, NY 14735**

FUTURE MEETINGS

August 20, 2015 Board Meeting – 7 PM (Pending Approval)

September 17, 2015 Board Meeting – 7 PM (Pending Approval)

**Reorganizational Meeting Agenda**

***Thursday, July 9, 2015 @ 7:00 pm***

***Conference Room – C117***

Meeting called to order at \_\_\_\_\_\_\_\_\_\_ with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ presiding.

**Board Members:**

Tom Parmenter \_\_\_\_\_

Marcus Dean \_\_\_\_\_

Paul Cronk \_\_\_\_\_

Faith Roeske \_\_\_\_\_

Sara Hatch \_\_\_\_\_

**Administration:**

Ravo Root III, Superintendent \_\_\_\_\_

Mike Dodge, High School Principal \_\_\_\_\_

Wendy Butler, PK-4 Principal/Dir. Of Curriculum & Instruction \_\_\_\_\_

Thomas Ricketts, Business Manager \_\_\_\_\_

William Kelley, Guidance Counselor \_\_\_\_\_

1. **Preliminary Matters/Public Comment**
2. **Programs/Presentations**
3. **Administration of Oath to Newly Elected Board Member**

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of my office of Board of Education member according to the best of my ability.

1. **Election of Officers:**

4.1 President of the Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

4.2 Vice President of the Board: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

Administer Oath of Faithful Performance in Office to the Superintendent, President and Vice-President.

I do solemnly affirm that I will support the Constitution of the United States and Constitution of the State of New York, and that I will faithfully discharge the duties of *(state your position)* according to the best of my ability.

**5. Discussion/Work Session**

5.1 Administrators’ reports

* Dr. Butler, Mr. Dodge and Chelsey Aylor will share good news
  1. Superintendent Report
* Update on Capital Project
* Eagle Statue
* Driver’s Ed. Minor Accident
* Broadband Update
* Special Education Teacher Opening
* New Teacher Orientation
  1. Work session
     + - Review of the 2015-16 Code of Conduct
       - Review of the 2015-16 Elementary and Secondary Handbooks

1. **Executive Session**

6.1 For the board to enter into Executive Session at \_\_\_\_\_\_\_ PM.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

* 1. For the board to move out of Executive Session at \_\_\_\_\_\_\_ PM .

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

1. **Business/Finance**

7.1 Business Administrator’s Report

1. **Consent Vote:**

8.1 Minutes of June 18, 2015 meeting

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

1. **Appointments of Officers:**

9.1 District Clerk: Paul Cronk

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

* 1. District Treasurer: Brenda Nolan

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

9.3 Deputy Treasurer: Lynette Folts

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

9.4 Tax Collector: Susan Bodnar

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

9.5 Claims Auditor: Heidi Moore

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

9.6 Deputy Claims Auditor: Heidi Rose

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

1. **Other Appointments**

10.1 School Physician: Dr. Douglas Mayhle:

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.2 School Attorney: Richardson and Pullen, P.C.:

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.3 Official Bank Signatories: Brenda Nolan

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.4 Extra-Curricular Treasurer: Thomas Ricketts

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.5 Extra-Curricular Accountant: Lynette Folts

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.6 Purchasing Agent: Thomas Ricketts

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.7 Deputy Purchasing Agent: Ravo Root

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.8 Payroll Authorization: Ravo Root

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.9 Records Management Officer: Thomas Ricketts

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.10 District External (Independent) Auditor: Buffamante, Whipple, Buttafaro, P.C.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.11 District Internal Auditor: Denise Reithmiller

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.12 District Compliance Officer: Wendy Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.13 Homeless Liaison: William Kelley

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.14 FOIL Officer: Paul Cronk

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.15 Asbestos (LEA) Designee: Gerry Brown

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.16 School Pesticide Officer: Gerry Brown

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.17 Chemical Hygiene Officer: Rachel Coon

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.18 Copyright Officer: Wendy Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.19 DASA Co-Coordinators: Kelly Sisson and Bill Kelley

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.20 Civil Rights Compliance Officer: Wendy Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.21 Title IX Coordinator: Wendy Butler

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

10.22 Execute contracts on behalf of the district with BOCES: Ravo Root

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**11. Designations**

11.1 The following bank is designated as the official depository of funds:

Community Bank NA

Chase Investment

NY Class Investment

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

11.2 The following newspaper is designated as the official newspaper of the district:

Olean Times Herald

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

11.3 The regular meeting of the Fillmore Central School District Board of Education will be tentatively scheduled on the third Thursday of each month at 7:00 PM.

August 20, 2015 February 18, 2016

September 17, 2015 March 17, 2016

October 15, 2015 April 21, 2016

November 19, 2015 May 19, 2016

December 17, 2015 June 16, 2016 January 14, 2016

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**12. Authorizations**

* 1. Payroll Certification Agent: Ravo Root III

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

* 1. Designated Educational Official (DEO): Mike Dodge

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

* 1. Reviewing and Verification Official for the federal Child Nutrition Program: Priscilla Beardsley

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

* 1. Hearing Official for the federal Child Nutrition Program: Mike Dodge

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

12.5 The superintendent is authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

12.6 The superintendent is authorized to apply for Grant in Aid (State and Federal) as appropriate.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

12.7 The superintendent is authorized to approve budget transfers within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

**13. Other Items**

13.1 The mileage allowance for 2015-2016 will be the established IRS rate as amended from time to time.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

13.2 Approve the School Breakfast and Lunch Prices for 2015-16 as follows:

Student Breakfast $ 1.00

Student Lunch (K-6) $ 1.55

Student Lunch (7-12) $ 1.70

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

13.3 The Superintendent recommends the Board of Education approve the 2015-16 Secondary Handbook.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

13.4 The Superintendent recommends the Board of Education approve the 2015-16 Code of Conduct.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

13.5 The Superintendent recommends the Board of Education approve the 2015-16 Elementary Handbook.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**14. Old Business**

**15. New Business**

15.1 Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, second by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, to  
appoint the Chief School Officer as the delegate, and the School  
Business Official as the alternate delegate, to the Board of Directors of  
the Allegany Cattaraugus Schools Medical Health Plan for the 2015-16 fiscal  
year.

15.2 The superintendent recommends and the board accepts the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2015-2016 fiscal year.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

15.3 The Superintendent recommends and the Board approves the Girls Varsity Soccer Trip to Rochester August 28-31. (During this overnight trip, the District will provide transportation through the use of a school van or suburban excursion.)

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

15.4 **WHEREAS**, at the May 19, 2015 annual meeting and public vote the residents of the FILLMORE CENTRAL SCHOOL DISTRICT (hereinafter referred to as the “District”) approved the following resolution:

Shall the proposition set forth in the legal notice of this annual voter meeting, authorizing the purchase of real property as described, all at an estimated maximum aggregate cost of $198,000; with the expenditure of not more than $198,000 from the current obligations of the district for such costs, all as more fully described in said notice, be approved.

**NOW THEREFORE BE IT RESOLVED:**

that the Board of Education authorizes the Business Manager to increase the 2015-2016 General Fund budget in the amount of $198,000 for the purchase of real property as described in the resolution approved by the voters of the district. The source of funds shall be the unallocated fund balance of the General Fund.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject

**16. PERSONNEL**

16.1Resignation

|  |  |  |  |
| --- | --- | --- | --- |
| **EMPLOYEE** | **POSITION** | **DATE SUBMITTED** | **DATE EFFECTIVE** |
| William Brown | Elem Teacher | 6/24/2015 | 6/30/2015 |

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

16.2 Substitiute Teacher Appointments

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** | **DEGREE** | **CERTIFICATION** | **GRADE LEVEL** | **SUBJECTS** |
| Angela Van Wey | Bachelor | Industrial Engineering | All | All |

Individual listed is fingerprinted and has full clearance for employment.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

16.3 The Superintendent recommends the Board of Education approve Karissa Redman for the full time Elementary Education teaching position. Karissa’s four year tenure period will begin on August 31, 2015 and end on August 31, 2019. Karissa will earn a starting salary of $38,000 in accordance with the Fillmore Teacher’s Contract.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**17. CSE/CPSE Recommendations**

* 1. Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from June 9, 2015 to June 25, 2015, the BOE hereby approves said recommendations.

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Rejected

**18. Executive Session**

* 1. For the board to enter into Executive Session at \_\_\_\_\_\_\_ AM/PM

(For purpose as specified in the open meetings law)

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

* 1. For the board to move out of Executive Session at \_\_\_\_\_\_\_ AM/PM and regular meeting resumed.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accept/Rejected

**19. Adjournment**

19.1 Superintendent recommends that the board adjourn meeting at \_\_\_\_\_\_\_ AM/PM.

Motion by \_\_\_\_\_\_\_\_\_\_ Seconded by \_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_Aye \_\_\_\_\_Nay \_\_\_\_\_Abstain Accepted/Reject